

## A step-by-step guide to Level Upgrade

The easy way for Sailors to climb cabin categories

STEP 1

Sailors may check their eligibility for **Level Upgrade** by visiting

<a href="https://www.virginvoyages.com/upgrade">https://www.virginvoyages.com/upgrade</a>
and entering their last name and booking ID.

STEP 2

If the booking is eligible, they're redirected to a partner site where they can share an offer amount to add to their existing booking price.

STEP 3

Check inbox. Sailors will only receive an email if their offer is accepted (most will arrive within 48 hours), and they'll then be automatically billed using the payment information on file. If the offer is not accepted, nothing about the booking will change.

STEP 4

Profit. As a First Mate, you receive the standard **16%** voyage fare commission on the **Level Upgrade** offer amount, if accepted. Congratulate your Sailor and share with them any perks that come with their new cabin or suite category.



## For a more detailed guide, please read the following pages.

Check my Level Upgrade eligibility		
Ple	ass share these two simple details to get it going.  Last Name Sailer  Basking ID 196655	
¥	LET'S CHECK NOW  (5)  your booking is nightles, you'd to indirected to our partner site to make an offer for an upgroad.	

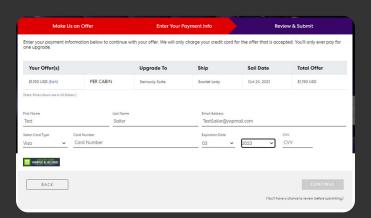
Your voyage information		Your current cabin	
Non-reysige minimized	Ship: Scarlet Lady Veyage length: 5 days Embark: MA Departs: Oct 24, 2021		Cobin: <b>XL Sea Terrace</b> 225 SqR
Ipgrade Type		Your Offer(s)	Offer Strength
Gargeau Suite  Relaxing is truly an art form in this suites terrace hammock awing chair the perfect spot to enligy a rightcap while watching the moon first with visible to the moon first with containing the moon first with the enhanced by our high-tech mood lighting, a tricked out terrace, and floor-to-ceiling morble bathroom, tho ones perfect for the post harveler.  Interior: 390 Sgift - Terrace: 174 Sgift Includes all suite perish 4 daily bac table, personalized bottomies but, thermal suite daily access, hair an above to grien location in Rusius (or showed prime lo	te at	\$ 0 USD No Offer	56,200 0

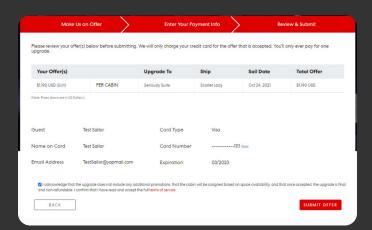
Seriously Suite From the massive European king bed overlooking the sea to the custom handmade terroce hammoch, Lowury and self-care here are a serious art.  Interior: 284 Sept. *Terroce 08 Seft — Suite perks include: RockStart Agents, Better Forster Stronger Wife, Private Transfer, In-Room Son, Behind the Lower Stronger Wife, Private Transfer, In-Room Son, Behind the Club	\$ 1390 USD No Offer \$1,775 •	Good
Sweet AFT Suite - Biggest Terrace  The highest, and biggest, terrace of all the Sweet Aft Suites, but with central water from our red harmoot swing—there's no such thing as a bod view in this suite.  Interior: 230 SqFt - Terrace: 321-425 SqFt - Suite perks include RockStar Private Transfer. In Room Barry Enhand the Velivet Rope. VIP Access at The Beach Club	\$ 0 USD No Offer \$2,425 •	<u></u>
(Note: Prices shawn are in US Colors)	co	INTINUE

- Navigate to Upgrade Bidding site www.VirginVoyages.com/upgrade
- 2. Enter in last name and booking number, select "Let's Check Now"

3. Upgrade page appears if booking is eligible. Current Voyage details will appear as well as a list of all the cabin categories user can bid for.

4. Drag the desired offer amount on desired cabin, then select continue on the bottom of the page.







5. Enter in payment information

6. Review Details, check off T&Cs, and Submit Offer

7. Confirmation that offer is received